



P.O. Box 4720 LeChee AZ, 86040

P: (928)698-2805

F: (928)698-2803

E: lechee@navajochapters.org

W: lechee.navajochapters.org

Chapter Scholarship Application

Terms applying for: Fall ☐ Winter ☐ Spring ☐ Summer ☐

PERSONAL INFORMATION

Date:	Applicant Name: Last, First, MI & Maiden (if applicable)		
Mailing address:	City	State	Main Contact #:
Physical address:	City	State	Message #:
SSN:	NN Census No:	Date of Birth:	Gender:
Email address	Marital Status:		No. of Dependents:
Mother's Name	Address		Tribe:
Father's Name	Address		Tribe
Are you a registered voter of the Chapter? <i>Must provide proof of voter registration for more than 3 months</i>		No	Yes
Are you a Veteran? <i>Must provide a copy of DD214</i>		No	Yes

EDUCATION INFORMATION

High School or GED Center: Name/City/State		Month and Year of Diploma/GED Received	
College, University, or School you plan to attend: Name/City/State		Major	Type of Degree Seeking:
Previous College, University, or School you attended:		Month and Year of Diploma/GED Received	
College Classification: Freshman ☐ Sophomore ☐ Junior ☐ Senior ☐ Graduate ☐ Postgraduate ☐			
Letter of Acceptance? <i>For Freshman Students</i>		No	Yes
Amount of Request: Full Time \$800 ☐ 12 Credit & More		Part Time \$550 ☐ 11 Credit & Less	Masters \$1000 ☐ 7 Credit & More
		Vocational & Technical \$400 ☐	Credits Holding? Full Time ☐ (12 or more)
			Part Time ☐ (11 or less)
Have you been awarded a Navajo Nation Scholarship? No Yes If yes, when/location?			
Have you been awarded a LeChee Chapter Scholarship? No Yes If yes, when?			

I certify that all information provided is correct to the best of my knowledge._____
Applicant Signature_____
Date



P.O. Box 4720 LeChee AZ, 86040 P: (928)698-2805 F:(928)698-2803 E: lechee@navajochapters.org W: lechee.navajochapters.org

POLICIES AND PROCEDURES FOR THE CHAPTER SCHOLARSHIP/FINANCIAL ASSISTANCE

**LECHEE CHAPTER
PO BOX 4720
PAGE, AZ 86040
TELEPHONE: 928-698-2800**

MISSION STATEMENT

The mission of the LeChee Chapter is to provide assistance in the form of scholarships to the community youth and members for their educational needs and goals utilizing the Navajo Nation Budgeted Scholarship Funds.

GOALS

The goal of the LeChee Chapter is to pave a path and provide an opportunity for all community youth and members to embrace and enrich their educational horizons and paradigms by pursuing a higher education.

OBJECTIVES

The major objective of the LeChee Chapter is to encourage the community youth and members to obtain a degree in respective fields of study and obtain employment within the Navajo Reservation to enrich every aspect of the community and the Navajo Nation.

COMMITMENT

The LeChee Chapter is pledging a sincere commitment to provide information regarding scholarship assistance, employment, and making the initial investments in the youth to build a strong foundation for the leadership of the Community and the Navajo Nation.

POLICIES AND PROCEDURES FOR THE CHAPTER SCHOLARSHIP

*This policies and procedures will supersede the TCDC
Resolution for the Chapter Scholarship/Financial
Assistance.*

All potential applicants that are requesting scholarship/assistance for educational purposes shall oblige by this policies and procedures.

(Resolution #: LC 06-63-11)

Before a potential applicant can be eligible for scholarship/assistance, he or she must be on the Chapter Planning and Regular Meeting Agenda with completed and accurate documents.

Applications will not be available until the opening dates listed below. The Chapter will not accept any early applications or faxed applications due to the

first-come-first serve basis. The deadline date will be the 15th of the identified months or the date of the Regular Chapter Meeting, whichever comes first. The deadline date will vary also based on Fund Availability for Scholarship.

OPENING DATES:

4. Fall Semester - July 1st
5. Spring Semester- December 1st
6. Summer Semester- April 1st

DEADLINE DATES:

4. Fall Semester - August Chapter Meeting Date
5. Spring Semester -January Chapter Meeting Date
6. Summer Semester - June Chapter Meeting Date

ELIGIBILITY:

1. Must be a registered voter of the LeChee Chapter for at least 3 months or parent must be a registered voter for one year prior to applying.
2. Must be enrolled full-time or part time in an accredited college, university, vocational institution, or technical school.
3. Must be a member of the Navajo Nation with a census number.

REQUIRED DOCUMENTS:

1. Completed Chapter Scholarship Application.
2. Social Security card
3. Census Number
4. Voter Registration Card
5. Original High School or College Transcript
6. Class Schedule
7. Original Letter of Acceptance from the school
8. Photo Identification

STUDENT RESPONSIBILITIES:

Before any application is accepted, all essential documents must be present or the application will be considered incomplete and denied.

1. Come to the Chapter to pick up and turn in all essential documents mentioned above in a timely manner.
2. Be present at the Chapter Planning and Regular Meeting as scheduled.
3. Submit a transcript at the end of each awarded semester to the Chapter.
4. Maintain a Grade Point Average of 2.0 or C.

CHAPTER STAFF RESPONSIBILITIES:

It will not be the responsibility of the Chapter Staff to compile documents for the applicants. Also, Chapter Staff is not responsible for lost or damaged documents.

1. Provide applications upon opening dates.
2. Inform the students of the Chapter Meetings.



3. Safeguard all essential documents and file them according to the Records Management Policies & Procedures.
4. Prepare Resolution for each applicant for the upcoming Chapter Meetings.
5. Make periodic and random follow-ups on all scholarship recipients to check on attendance and academic progress.

AWARD AMOUNTS:

The listed award amounts are based on fund availability and based on the semi-annual Navajo Nation Scholarship Budget. If funds are limited, the award amounts will be reduced to benefit more students or the number of students accepted/awarded reduced.

1. Full-time Students are eligible for a ceiling amount of \$700.
2. Part-time Students are eligible for a ceiling amount of \$450.
3. Vocational and Technical Students are eligible for a ceiling amount of \$300

PURPOSE OF SCHOLARSHIP:

1. Assist with educational expenses such as tuition, books, school supplies, or room and board.
2. Assist with graduation expenses such as cap/gown, tassel, etc.

STUDENT OBLIGATIONS:

Upon awarding, the student must meet the following conditions:

1. Utilize the awarded funds toward educational needs and goals.
2. Submit requested transcripts at the end of each awarded semester.

PROBATION:

Probation will only apply when the student fails to complete the semester as per registration. The Probation Period will be a one (1) full school year for any of the following reasons:

1. Withdrawal from Institution.
2. Lack of attendance.
3. Insufficient credits hours per classification
4. GPA below 2.0 or C Grade equivalent.
5. Failure to submit an official transcript at the end of the awarded semester.

REPAYMENT:

1. If the Student fails to complete the registered semester awarded, repayment of the awarded amount must be made to the chapter and probation applied.

The Chapter is always open to hear innovative ideas to improve our community, so please offer your ideas and suggestions.



P.O. Box 4720 LeChee AZ, 86040 P: (928)698-2805 F: (928)698-2803 E: lechee@navajochapters.org W: lechee.navajochapters.org

MEMORANDUM

DATE:	
TO:	All Chapter Scholarship Recipients
FROM:	LeChee Chapter
SUBJECT:	Understanding of Obligation of the Scholarship and Financial Assistance Awards and Chapter Scholarship or Financial Assistance Policies and Procedures

I, _____ have read and understood the Chapter Scholarship and Financial Assistance Policies and Procedures.

I, _____ understand that upon my award of the Chapter Scholarship and Financial Assistance, I am obligated to utilize the funds for my educational expenses as specified in the Chapter Scholarship and Financial Assistance Policies and Procedures. I also understand that as specified in the Chapter Scholarship Policies and Procedures that I will be obligated to repay the awarded funds if I misuse the funds or if I withdraw from school unofficially and without notification to the LeChee Chapter.

SIGNATURE:

--	--	--

Student Signature

Date

Parent Signature, if minor